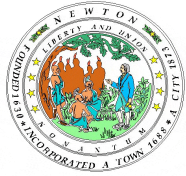


Newton Center for Active Living (NewCAL) project

NewCAL Working Group Meeting					
Date: Tuesday, August 4, 2020					
Date: Zoom Meeting (online)					
Time: 9:30 AM					
Attendees:					
Working Group		Present	City Staff		Present
Sandra Butzel	<i>Community Member</i>	√	Seth Bai	<i>Veteran's Services</i>	---
Bea Goldsmith	<i>Community Member</i>	√	Devra Bailin	<i>Planning</i>	---
Brooke Lipsitt	<i>Community Member</i>	√	Amanda Berman	<i>Planning</i>	---
Norm Meltz	<i>COA Member</i>	√	Ellen Ishkanian	<i>Mayor's Office</i>	---
Jack Neville	<i>P&R Commission</i>	---	Zachery LeMel	<i>Planning</i>	---
Richard Rasala	<i>Community Member</i>	√	Thomas Rooney	<i>Public Buildings</i>	---
Sue Rasala	<i>COA Member</i>	√	Rachel Sherman	<i>City IT</i>	---
John Rice	<i>Community Member</i>	---	Linda Walsh	<i>Public Health</i>	---
Susan Albright	<i>City Councilor</i>	√	Deb Youngblood	<i>Health/Human Services</i>	---
Nicole Banks	<i>P&R Commissioner</i>	---			
Jayne Colino	<i>Senior Services Dir.</i>	√			
Jini Fairley	<i>ADA Coordinator</i>	√			
Barney Heath	<i>Planning Director</i>	---			
Maureen Lemieux	<i>Chief Financial Officer</i>	---	Consultants		
Josh Morse	<i>Public Buildings Comm.</i>	√	Tom Murphy	<i>NV5</i>	---
Nancy Scammon	<i>P&R Department</i>	---	Melissa Gagnon	<i>NV5</i>	√
Alex Valcarce	<i>Public Buildings</i>	√	Joel Bargmann	<i>BH+A</i>	√
Jonathan Yeo	<i>Chief Operating Officer</i>	√	James Bruneau	<i>BH+A</i>	√

Josh Morse opened up the online Zoom meeting at 9:32AM. The goal of today's meeting was to review and finalize the draft recommendation letter distributed to the Working Group last week, as well as next steps. Following discussion about whether or not to include the Newtonville Site Development Approaches as an attachment to the letter, it was decided that

whereas design approaches will be studied further during the next phase of Feasibility Study, it is not necessary to include these options as part of the site selection recommendation.

Following submission of the site recommendation letter, and an announcement from the Mayor, an update meeting will take place with the Design Review Committee (DRC) on 8/26/20. Also, an application will be filed with Newton Historic Commission (NHC). The DRC and NHC committees will be involved with the decision making process with regard to the preferred site development approach specifically as to whether to retain and add on to the existing building or to demolish the existing building and create a new facility.

Alex Valcarce prepared a draft outline for the presentation to the DRC on 8/26/20 and a draft presentation will be reviewed with the Working Group at the next meeting on 8/18/20. The outline includes the project history with an Introduction, Site Selection and Test Fit Options as well as the current milestone of Site Recommendation and continue with next steps of Feasibility Study and Anticipated Schedule.

Next Steps

An overview of next steps was provided. Following submitting the recommendation of the preferred site to the Mayor, and its acceptance, the Mayor will make an announcement to the Newton Community via a Constant Contact. This announcement is anticipated for next week.

Next steps include:

Update meeting with the Design Review Committee (DRC) on 8/26/20.

An application shall be filed with the Newton Historic Commission (NHC). Alex Valcarce has prepared a draft application.

BH+A will need to perform an in depth scope analysis of the existing building to fully understand any compromises which will need to be made to retain a portion of the existing building. This is key to help determine the feasibility of an addition/renovation. Regardless of which direction the project moves forward in, an analysis of existing features is important to determine which items can be salvaged and incorporated in the new facility.

As noted previously, an updated presentation will be made to the City Council Public Facilities and Programs and Services Committees in September.

Additional Upcoming Meetings

All upcoming meetings will be online with remote participation via Zoom:

- 08/18/20 Working Group meeting 9:30AM
- 08/26/20 DRC update meeting 6:00PM
- TBD NHC meeting

Alex Valcarce shall include the WG on the DRC Zoom meeting distribution.

NV5 shall send out notices to the WG of any additional upcoming meetings relative to this project.